

# KEEBLE Recycling Ltd

## ENVIRONMENTAL POLICY

The Directors and Managers of KEEBLE Recycling Ltd recognise the social and economic importance of protecting the environment and are fully committed to complying with the requirements of the Environmental Protection Act 1990.

To support the stated commitment, it is management policy to integrate environmental considerations into the business decision making process.

In order to maintain and sustain the Company's Environmental Policy, it is necessary that every reasonably practicable means be used to: -

- Comply with applicable legal requirements and with other requirements to which KEEBLE Recycling Ltd subscribes which relate to its environmental aspects.
- We are committed to the achievement of continual improvement and the prevention of pollution.
- Measure the business operations to provide the framework for setting and reviewing of environmental objectives and targets.
- Make economic use of energy, water and other materials to minimise waste in all aspects of the business function.
- Review regularly the environmental impact resulting from business operations and to remain fully informed of changes to legal and other requirements and recognised best practices.
- Communicate this policy to all interested parties including company customers, suppliers and employees and encourage their active involvement in environmental issues.

The Managing Director has the overall and final responsibility for the Environmental Policy with the General Manager responsible for the co-ordination, implementation and monitoring of the policy throughout the organisation and ensuring that the policy is reviewed annually.

Management throughout the organisation are responsible for the communication of the policy and promoting active participation at all levels, whilst ensuring that activities under their control conform to the legal requirements and that good environmental standards are achieved and maintained.

Employees have the responsibility to actively support the company to ensure the effective implementation and maintenance of the policy.

Signed .....  
Managing Director

Date .....

EP - 00

# KEEBLE Recycling

## QUALITY POLICY

"To develop long term profitable Client relationships, through meeting Client, Statutory and Regulatory requirements whilst seeking to continually improve our service and products we sell"

To achieve this we will always aim to:

Meet product **Quality** requirements

- Fully understand requirements.
- Thoroughly brief and communicate these requirements.
- Meet product quality standards / specifications.

Provide excellent **Service**

- Be pro-active in all our dealings with Clients.
- Do things right, first time, every time.
- Keep Clients informed of any problems.
- Be polite and courteous at all times.
- Be flexible to meet Clients changing requirements.
- Continually review our performance and implement actions to improve.

Ensure timely **Delivery**

- Meet agreed deadlines.
- Support our Clients to meet their goals when they are struggling to do so themselves.

All employees have been trained to understand the objective and commitment required to maintain an effective quality system, with all new employees being trained as part of the company induction process. This Policy and quality objectives will be reviewed annually to ensure compliance and continuous improvement.

Signed .....

Managing Director

Date.....

MP-00